



Finance Committee of the Barbican Centre Board

Date: WEDNESDAY, 7 MAY 2014
Time: 1.45pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Catherine McGuinness (Chairman)
Deputy John Tomlinson (Deputy Chairman)
Stuart Fraser (Ex-Officio Member)
Vivienne Littlechild
Cllr Guy Nicholson (External Member)
Keith Salway (External Member)
Jeremy Simons
Deputy Dr Giles Shilson

***Membership subject to change following elections at the Court of Common Council elections on 1 May 2014.**

Enquiries: Matthew Pitt
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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To approve the public minutes and summary of the meeting held on 19 February 2014.

For Decision
(Pages 1 - 4)
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
5. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**
6. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

For Decision
7. **NON PUBLIC MINUTES**
To approve the non-public minutes of the meeting held on 19 February 2014.

For Decision
(Pages 5 - 8)
8. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Decision
(Pages 9 - 10)
9. **CATERING STRATEGY: PROPOSED IN-HOUSE OPERATION OF 2015 BARS**
Report of the Managing Director.

For Decision
(Pages 11 - 20)
10. **DRAFT YEAR END ACCOUNTS**
Report of the Chief Operating and Financial Officer (to follow).

For Information
11. **FINANCIAL UPDATE**
The Chamberlain and the Chief Operating and Financial Officer to be heard.

For Information

12. **THEATRE FINANCIAL REPORT**
Report of the Director of Programming.
For Information
(Pages 21 - 26)
13. **DEVELOPMENT REPORT**
Report of the Head of Development.
For Information
(Pages 27 - 50)
14. **BRM CONTRACT UPDATE**
The Operations and Buildings Director to be heard.
For Information
15. **PURCHASE ORDER UPDATE**
The Chamberlain to be heard.
For Information
16. **CONCERT HALL RIGGING SYSTEM - GATEWAY 5 AUTHORITY TO START WORK**
Report of the Managing Director.
For Decision
(Pages 51 - 56)
17. **UPDATE ON CAPITAL WORKS**
Report of the Operations and Buildings Director.
For Information
(Pages 57 - 66)
18. **BARBICAN CINEMAS CAFE-BAR PROJECT**
Report of the Operations and Buildings Director.
For Information
(Pages 67 - 74)
19. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
20. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

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Agenda Item 3

FINANCE COMMITTEE OF THE BARBICAN CENTRE BOARD

Wednesday, 19 February 2014

Minutes of the meeting of the Finance Committee of the Barbican Centre Board held at Frobisher Rooms 1 & 2, Level 4, Barbican Centre, EC2 on Wednesday, 19 February 2014 at 2.00pm

Present

Members:

Deputy Catherine McGuinness (Chairman)
Deputy John Tomlinson (Deputy Chairman)
Vivienne Littlechild
Cllr Guy Nicholson (External Member)
Keith Salway (External Member)
Jeremy Simons
Deputy Dr Giles Shilson

In Attendance

Wendy Mead
Trevor Phillips

Officers:

Matthew Pitt	- Town Clerk's Department
Alexandra Bentley	- City Surveyor's Department
Sir Nicholas Kenyon	- Managing Director, The Barbican Centre
Sandeep Dwesar	- Barbican Centre
Sean Gregory	- Barbican Centre
Michael Dick	- Barbican Centre
Louise Jeffreys	- Barbican Centre
Leonora Thomson	- Barbican Centre
Jim Turner	- Barbican Centre
Sarah Wall	- Barbican Centre

1. APOLOGIES

Apologies were received from Stuart Fraser.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The public minutes and summary of the meeting held on 12 November 2013 were approved.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Exemption Paragraph(s)</u>
7 – 16	3
17	-
18	3

7. **NON PUBLIC MINUTES**

The non-public minutes of the meeting held on 12 November 2013 were approved.

8. **OUTSTANDING ACTIONS**

The Committee approved a report of the Town Clerk.

9. **BUSINESS REVIEW 2013/14 PERIOD 9 ACCOUNTS AS AT 29TH DECEMBER 2013**

The Committee received a report of the Chief Operating and Financial Officer.

RESOLVED – that the report be noted.

10. **MARKETING AND COMMUNICATIONS FINANCIALS**

The Committee received a report of the Head of Marketing.

RESOLVED – That the report be noted.

11. **BARBICAN CINEMAS FINANCIALS**

The Committee received a report of the Head of Cinema.

RESOLVED – That the report be noted.

12. **DIGITAL FINANCIALS**

The Committee received a report of the Director of Audiences and Development.

RESOLVED - That the report be noted.

13. **DEVELOPMENT REPORT**

The Committee received a report of the Director of Audiences and Development.

RESOLVED - That the report be noted.

14. **DETAILED OPTIONS APPRAISAL - CONCERT HALL FLYING SYSTEM**
The Committee approved a report of the Operations and Buildings Director.
15. **UPDATE ON CAPITAL WORKS**
The Committee received a report of the Operations and Buildings Director.
RESOLVED – That the report be noted.
16. **RISK REGISTER UPDATE**
The Committee received a report of the Chief Operating and Financial Officer.
RESOLVED – That the report be noted.
17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
18. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**
There were two urgent items.

The meeting ended at 3.08pm

Chairman

Contact Officer: Matthew Pitt
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Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 8

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Agenda Item 16

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Agenda Item 18

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